



# TOWN OF EAST BEND

*"Rich in History"*

108 West Main Street  
East Bend, North Carolina 27018  
Phone 336-699-8560 • Fax 336-699-4335

## East Bend Event Permit Application

Page 1 of 6

1. The name, address and telephone number of the applicant:

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2. If the event is proposed to be conducted for, on behalf of, or by an organization, the name, address and telephone number of both the headquarters of the organization and its authorized head, and local member for the organization if there is one.

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3. The name, address and telephone number of the person to be present and responsible for the conduct of the event (who is referred in this ordinance as "event leader") and if the event leader is someone other than the applicant, the application shall be signed by both the applicant and the event leader.

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4. The date the event will be held.

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5. The proposed location, by the street number or intersection and any assembly area(s).

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6. The proposed times at which the units of the event will begin to assemble at any such assembly area(s).

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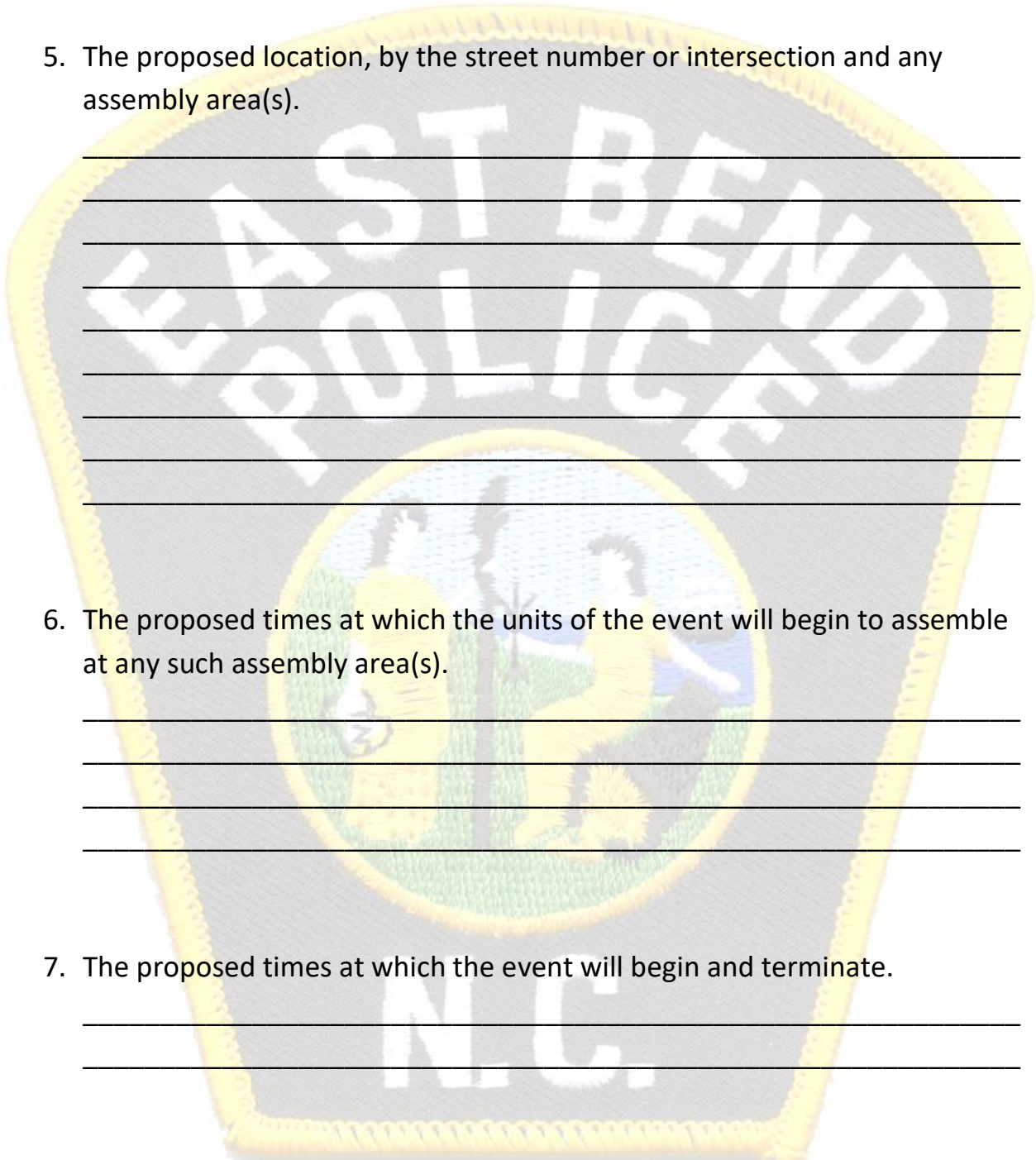
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7. The proposed times at which the event will begin and terminate.

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8. The proposed route to be traveled, the starting and terminating points, or the location of the parade if there is no traveling. Only fill in this portion if the event is a "Parade".

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9. A statement as to whether the event will occupy all or a portion of the width of the streets, sidewalks, parks, alleys, or other places proposed to be traversed or occupied.

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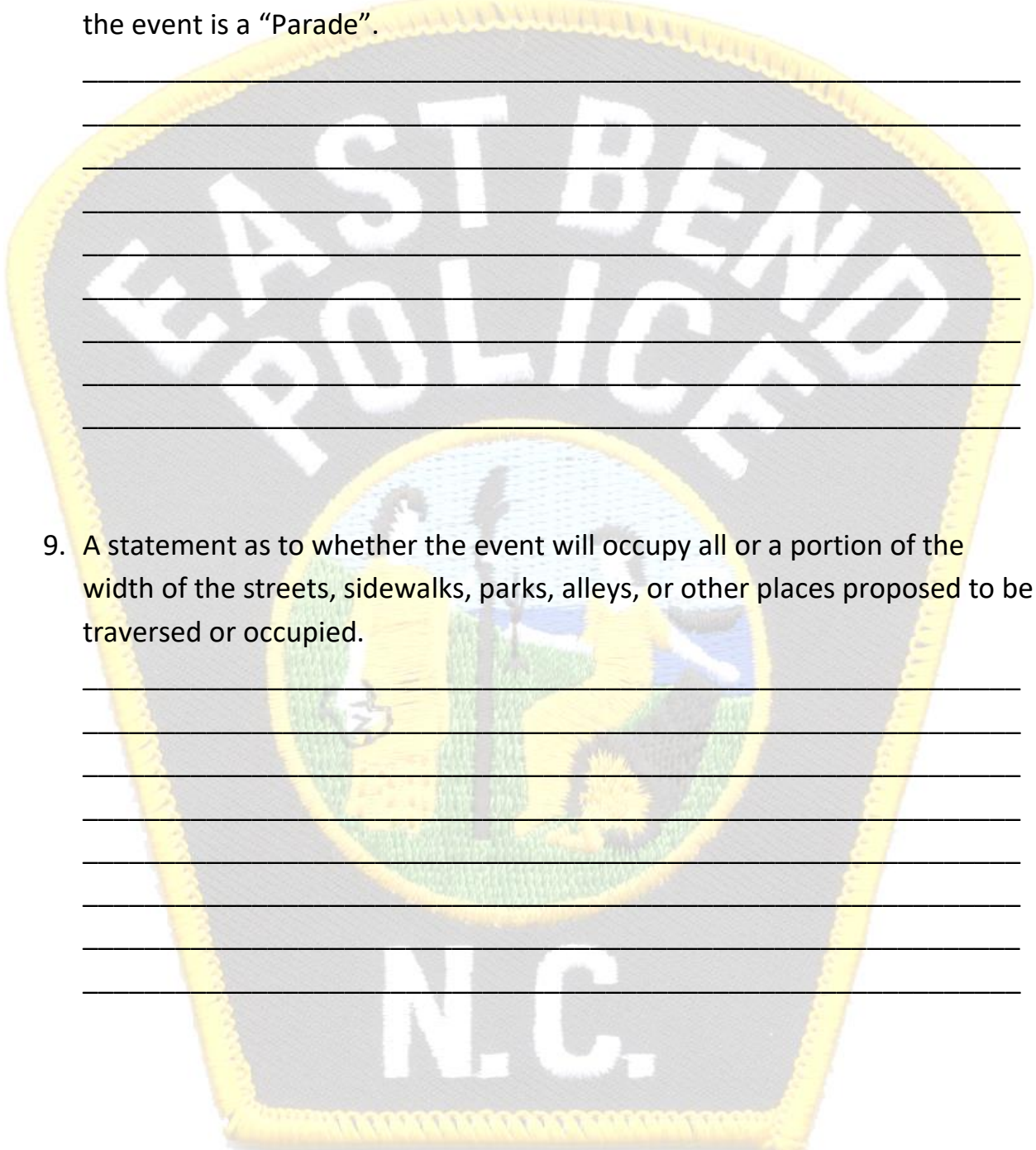
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10. The approximate number of persons, animals, and vehicles expected to participate, and the type of animals and a description of any vehicle. Unlicensed vehicles (such as 4 wheelers, golf carts etc.) will be allowed to participate in the parade/event **during event hours and designated route only**. Riders of 4 wheelers will be required to wear helmets and any rider under the age of 16 yrs. old will be accompanied by a parent or legal guardian. Clearly labeled public safety vehicles operated by Fire, EMS or Law Enforcement Personnel may operate (4 wheelers, gators, etc..) without restrictions during the endurance of the event in an official capacity to assist with traffic and any medical or emergency condition that may arise .

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11. Any alternate date proposed in case of inclement weather or other emergency conditions arising between the date of the permit issuance and the event date.

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12. The plan for promptly removing trash or animal waste created by the event.

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The Event Leader shall sign a written acknowledgement that he or she is personally responsible for the removing and or having removed trash and animal waste generated along the event route during the course of the parade.

I have read and understand this application and the requirements for an event. I agree to abide by the Town of East Bend permit conditions and ordinances should this application be approved.

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Signature of applicant or applicants Date

This application, and information provided therein, shall be a part of any permit that is granted.

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Approved by Mayor Date

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Approved by Chief of Police Date

